

**Mount Sterling Water and Sewer
Request for Statement of Qualifications
And**

**Notice of Intent to File Community Development Block Grant, USDA Rural
Development, State Revolving Funds, Economic Development Administration,
and Appalachian Regional Commission Applications**

Mount Sterling Water and Sewer will accept statements of qualifications from consulting engineering firms for planning, design, construction, and other required engineering, and administration related to the proposed Wastewater Capacity Upgrade Project (SX21173075).

Firms wishing to be considered should send six copies of their statement of qualification, not exceeding 15 single-sided pages, to Jocelyn Gross, Gateway Area Development District, 110 Lake Park Drive, Morehead, KY 40351. Proposals must be received by 3:30 p.m. local time on Friday, November 2, 2018.

All documents must be sealed and marked on the outside “Request for Qualifications, Engineering Services, Mount Sterling Water and Sewer Wastewater Capacity Upgrade Project.” Questions concerning this Request for Proposals should be addressed to Jocelyn Gross, Gateway Area Development District at 606-780-0090, ext. 2207.

Statements should include a description of the firm’s capability and experience in the field of engineering for wastewater treatment plants, resumes of individuals to be assigned to the project, a listing of similar projects along with reference information, and a description of the firm’s familiarity with the project area and the ability to provide responsive service to Mount Sterling Water and Sewer. Firms responding to this request will be ranked according to the information submitted.

Qualification Statements will be evaluated and ranked using the following criteria:

Technical Approach/Understanding of Problem	30 pts
Corporate Experience and Experience of Proposed Personnel	30 pts
References from Similar Projects	30 pts
Ability to Perform Work within Time Limitations	15 pts
Familiarity with Local Area	15 pts

A proposal review committee comprised of representatives selected by Mount Sterling Water and Sewer will meet and rank all received proposals within three weeks of the proposal deadline. Mount Sterling Water and Sewer will enter into negotiations with the highest ranked firm to execute an engineering services agreement. If the parties are unable to negotiate a satisfactory agreement, the second highest ranked firm will be contacted. Once a firm has been selected, all unsuccessful firms will be notified.

Anticipated sources of funding will include, but are not limited to, Community Development Block Grant (CDBG), USDA Rural Development (RD), Economic Development Administration (EDA),

State Revolving Funds (SRF), Appalachian Regional Commission (ARC) Grant funds, and other sources including local monies. The formal solicitation of consulting engineering firms is being conducted to fulfill state/federal funding agency procurement requirements of, but not limited to, CDBG, USDA RD, SRF, ARC, and/or other funding sources.

Mount Sterling Water and Sewer reserves the right to reject any and all responses, to waive any technicalities, and to negotiate with the respondent who most nearly meets the project requirements. Mount Sterling Water and Sewer is not responsible or liable for any costs incurred by the consultants replying to this request. Mount Sterling Water and Sewer is an equal opportunity employer and encourages responses from all qualified firms. Kentucky Relay Service for the hearing and speech impaired: 1-800-648-6056.

Attention is particularly called to the requirements as to conditions of employment to be observed under the contract, Section 3, Segregated Facility, Section 109, Title IV, EO 11246, and 7 CFR 1780.39. Local, minority and female-owned firms are encouraged to respond.